



NEW SOUTH WALES NURSES AND MIDWIVES' ASSOCIATION
AUSTRALIAN NURSING AND MIDWIFERY FEDERATION NEW SOUTH WALES BRANCH



POSITION DESCRIPTION

Position: Organising Educator

Team: Organising Private Hospital and Aged Care (OPAC)

Reports to: OPAC Manager/s

Key relationships: Elected Officers, Manager OPAC, OPAC Campaign Leads, OPAC team members, Branch Officials, Delegates, PHO education officers, Manager PHO

Hours of work: Part Time in accordance with the New South Wales Nurses and Midwives' Association (NSWNMA) and Australian Nursing and Midwifery Federation New South Wales Branch (ANMF NSW Branch) Employment Enterprise Agreement 12-month fixed term contract with potential to be made permanent.

Salary range: Organiser Band

Vision Statement

The New South Wales Nurses and Midwives' Association (NSWNMA) and the Australian Nursing and Midwifery Federation New South Wales Branch (ANMF NSW Branch) is a strong, influential union of members respected as a contemporary leader in society for its innovation and achievements.

Our Values

The NSWNMA and/or ANMF NSW Branch conducts itself with **integrity** and **courage**, demonstrating **creative** and **innovative approaches**. The NSWNMA and/or ANMF NSW Branch will be an authoritative advocate on behalf of the nursing and midwifery professions, as well as for the community in advancing a world-class, well-funded, integrated health system, based on a clear and considered vision for the future.

The NSWNMA and/or ANMF NSW Branch will demonstrate **ethical** and **respectful behaviour** in its interactions with other organisations and society, whilst ensuring its own workplace is **cohesive**, **fair** and **dynamic**, embracing **collectivism** for shared union beliefs.

Position Overview

Provide educational support and direction for the organising work within the OPAC team in line with the NSWNMA and/or ANMF NSW Branch strategic plan.

Key Responsibilities

- Enhance Organising Officer knowledge in contemporary organising models.
- Identify and develop new organising tools and resources in consultation with the Campaign Leads and Team Manager/s, and review resources on a regular basis to ensure these continue to meet the needs of the team and members.

- 1:1 support of Organising Officers including site visits to review and assist development, reinforce formal training, and assist with mentoring and coaching.
- Establish and maintain effective relationships with other teams within the Association, particularly with the Public Health Organising (PHO) Educators and Manager to ensure consistency across Organising teams.
- Analyse and monitor team trends in learning needs and design specific interventions to address these.
- Support and reinforce the CORE Organising system and integrate learning opportunities into formal and informal education.
- Provide team education and develop organising resources which meet the stated Vision Statement and Strategic Plan including specific campaign goals as set by the Elected Officers.
- Develop Organising Officers to design and deliver member education.

Selection Criteria

ESSENTIAL

- Demonstrated experience in organising, specifically member leader development, at expert level
- Commitment to and/or experience in the development of others and teams.
- Relevant qualification in an education related field or a combination of extensive work experience and preparedness to complete a relevant course of study.
- Sound knowledge of organising frameworks and contemporary organising models.
- Demonstrated understanding of the principles of Adult Education as they relate to trade union training
- Ability to develop, deliver and evaluate organising education and training
- Commitment to contribute and work within a team
- Demonstrated time management skills
- Working knowledge of the nursing and midwifery professions.
- Demonstrated commitment to the union movement
- Driver's licence

DESIRABLE

- Nursing or Midwifery Qualification
- Fluent in a second language

I have read and understand the requirements of this position. I agree to undertake the responsibilities as set out in the position description.

Employee's signature:

Date:
